

4.8 Establishing the Election Machinery

The basic pillars of the election machinery were identified well in advance by filling up all election related and field level posts in CEO and DEO's offices following receipt of ECI's instructions, vide order dated 1st March 2014, a number of Nodal Officers were appointed with various duties and responsibilities as under:

Sl. No	Officer-in-Charge/ Nodal Officer	Name of the Activity	Supporting Officers/Staff
1	Sh. S.K.Chugh, Additional District Magistrate.	A. Issue of Election Notification, Nomination, allotment of symbols and its connected activities	i. Sh. M.Sanjay, OIC (E) ii. Sh. Abdul Salam, AD (Fy) iii. Sh. M. Haridas, Stat. Officer iv. Sh. Abdul Rasheed, DM (IT) v. Sh. Samar Lall, (Consultant) vi. Sh. Santosh Cherian, HGC vii. Sh. AC Cherrian, PA to RO
		B. Handling and Monitoring of all complaints C. (except MCC)	i. Sh. Suresh, HGC, JNRM ii. Sh. Santosh Cherian, HGC
		D. Identification of vulnerability Mapping & Sensitive polling station.	i. All AROs ii. Police Department iii. Sh. Abdul Rasheed, DM (IT) iv. Sh. Iqlak Ali, AM (IT) & their Staff.
2.	Sh. S K Chugh & Sh. A James (for IT issues)*	A. Preparation of Error free Final Electoral Roll, Supplementary Rolls	i. Sh. Abdul Rasheed, DM (IT) ii. Sh. Sanjib Mondal, Programmer iii. Sh. Iqlak Ali, AM (IT)
		B. Preparation of voter's slip, dead & shifted voters.	i. Sh. Abdul Rasheed, DM (IT) ii. Sh. Iqlak Ali AM (IT) & their Staff.
		C. Updation and preparation of marked copy of electoral Roll and all issue of EDC.	i. Sh. Abdul Rasheed, DM (IT) ii. Sh. Samar Lall, (Consultant)
		D. All other matters pertaining to Electoral Roll	iii. Sh. K.P.Nagraj, ACEO iv. Sh. Ajay Mondal, RI, Elect. Cell.
		E. Preparation of Sample and final ballot papers- Tender Ballot Paper, EVM and postal ballot papers.	v. Sh. Iqlak Ali, AM (IT)
3.	Sh. Arun Gupta, AC (R & DM)	SVEEP & Documentation.	i. Smti. Rasheeda Iqbal, Curator, National Memorial Cellular Jail.* ii. Sh Shashi Kumar, Asst Director (Education Department)* iii. Smti Irene Nicolas, CDPO(Department of Social Welfare)* iv. Sh Prasad Babu, Computer Assistant, Secretariat
4.	Sh. Som Naidu, Director of Tribal Welfare. *	A. Training of Polling Parties	i. Staff to be identified by the Nodal Officer ii. All District level Master Trainers.
		B. Arrangements at Counting Centre (Plan) and its related work.	Sh. M.Sanjay, OIC (E) in consultation with Executive Engineer, PBSD (APWD)
5.	Sh. Vikas Ahlawat, Jt. CEO	A. Printing of Forms (Statutory and Non-Statutory) including of various Hand Books. B. Monitoring of Election Expenditure of Candidates. C. Paid News	i. Sh. K.P.Nagaraj, ACEO ii. Sh. M Hamza, HC iii. Sh. Shanmugam, HGC
6.	Sh. Satya Pal Kalaria, Dy. CEO	A. Identification & Purchase of polling Materials.	i. Sh. K.P.Nagaraj, ACEO ii. Sh. M Hamza, HC iii. Sh. Shanmugam, HGC
		B. Sealing of Polled Material including EVMs after conduct of Poll and after counting & dispatch to the Strong Room.	i. Sh. Govind Lall, TSD ii. Sh. Anwar Baksh, HC iii. Sh. K.P.Nagaraj, ACEO
		C. Setting up facilitation Centre at Training	iv. Sh. Suresh, HGC (Est.)

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		venues to take EDC Poll & Postal Ballots.	v. Sh. Tarak Roy, Draughtsman.
		D. Collection of Data and Statistics	i. Shri Gaurang Mishra, JS, (Plg.), Secretariat * ii. Shri K. P Nagaraj, ACEO iii. Shri Prasad Babu, Computer Assistant, Secretariat
7.	Sh. Mohammed Ashraf, Sr.AO	Office Election Expenditure Management Cell	Team to be decided by Nodal Officer
8.	Sh. M. Sanjay, OIC (E)	A. Preparation of District and Constituency Election Plan	i. Sh. Ajit Anand, AD (Ind) ii. Sh M.C.George iii. Sh. Ajay Mondal
		B. Hands on Training on EVMs.	i. Sh. Asif Ali, Research Officer * ii. Sh. M. Haridas, Statistical Officer iii. Sh. M. Kishore, Sr.Invest. iv. Sh. P.K.Singh, Extension Officer, RD,PRIs & ULB. v. Sh. Thulasi Dharan Nair, Sr. Inv. vi. Sh .Thomas Kutty, Sr. Inv. vii.Sh. Vinod Kumar, Sr. Inv.
		C. Model Code of Conduct (including Videography and Defacement of Property)	i. Sh. Ajit Anand , AD (Ind.) ii. Sh. Adimulam, Computer Asst., Dept. of AH & VS iii. Sh. Raja, Attendant (Directorate of Ind.)
		D. Deployment of Liaison Officers with Polling Parties & finalization of Sector Officers Sector Wise.	i. Sh. Govind Swamy, TLR ii. Sh. M.C.George, (Consultant) iii. Sh. Ajay Mondal, RI iv. Sh. G.C.Roy, HC
		E. Facilitation centre at Election cell/control room Including Statistical Cell	i. Sh. M. Haridas , Statistical Officer ii. Sh. Thomas Kutty, Sr. Inv. iii. Sh. Mohan Das, HT(Vansadhan)
		F. Finalization of Polling Stations, setting up of Polling station, BMF, Standardized Voting Compartment, Cameras.	AERO of the respective Tehsils & i. Sh. Abdul Rasheed, DM (IT) ii. Sh. Govind Lall, TSD iii. Sh. Iqlak Ali, AM (IT)
		G. Preparation of itinerary for movement of Polling parties and movement of EVMs.	In consultation with DEOs. i. Sh. Govind Swamy, Tehsildar (Election) ii. Sh. Ramchander , AE with Staff iii. Sh. M.C.George (Consultant) iv. Sh. Ajay Mondal, RI
		H. Assessment of EVMs for poll and training.	i. Sh. Govind Swamy, Tehsildar (Election) ii. Sh. M.C.George, (Consultant) iii. Sh. Ajay Mondal
		I. Identification of strong Room at different Tehsil HQs for keeping polling materials for distribution to polling Parties and collection back after poll.	i. Sh. Ajay Mondal, RI ii. Sh. Santosh Cherian , Store Keeper iii. Sh. Tarak Roy, Draftsman.
		J. Making arrangements for CCTV at all Strong Rooms	
		K. Keeping unused EVMs separately after end of Poll.	
		L. Preparation of EVM for poll at Port Blair	i. Sh. M. Haridas, Statistical Officer ii. Sh. Samar Lall, (Consultant) iii. Sh. M.Kishore, Sr.Invst.
		M. Media Centre and cell, interaction with media , publicity in Print & electronic media.	i. Sh. V.K.Mishra, IO (IP) ii. Sh.K.R.Parekh, Sr.Correspondant. Staff to be provided by the Director (IP)
N. Control Room	i. Sh. Govind Swamy, Tehsildar (Election)		

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			ii. Sh. M.C.George, (Consultant) Sh. Ajay Mondal
9.	Sh M Sanjay, OIC (E) & Sh A James, OSD (IT)*	A. Poll Day Communication Plan	i. Sh. M.C.George ii. Sh. Ajay Mondal iii. Police Dept. iv. BSNL
10	Smti. Rama Roy, AD (Admn.), DC Office	Daily Reports and Dedicated Diary & Dispatch	i. Sh. Ramesh, RI ii. Sh. Dawood, ATO iii. Sh. Ajay Mondal iv. Sh. Suresh , HGC
11	Sh. Amit Kr. Pamasi, Asst.Com. (S/A)/ARO	A. All matters relating to ECI Observers	Staff to be identified by Nodal Officer from Protocol Section ,Secretariat
		B. Micro Observers	i. Sh. Abdul Rasheed, DM(IT) ii. Sh. Iqlak Ali, AM (IT)
		C. Coordination with Police and all issues relating to Police	Sh. Ajith Kumar , HC Sh. Yathesht Srivastav, RI Sh. Niloy Roy, Patwari
12	Sh. Santosh Prakash, Asst. Commissioner (Settlement)/ARO.	A. Setting up of centre for issue of Polling Materials to Polling Party and collection after Poll.	Staff shall be identified by Nodal Officer.
		B. Security Arrangements at Counting Centre.	In consultation with Police
		C. Counting of Votes.	Staff Shall be identified by Nodal Officer.
		D. Packing & Distribution of Polling Materials. Identify Tehsil-wise Nodal Officer to Pickup 7 Days before date of Poll.	i. Sh. Govind Lall, TSD ii. Sh. Sobhanadevan, Consultant (Team to be Constituted by the officer in-Charge).
		E. Route Table Preparation (RO'S Office to PS and Back)	Sh. Govind Lall, TSD & Team to be Constituted by the officer in- Charge.
		F. Appointment of Polling Personnel & Counting Personnel & Randomization (in consultation with NIC) and welfare of Polling Personnel	i. Sh. Abdul Salam, AD (Fy). ii. Sh. Jai Kumar, IPO. iii. Sh. Abdul Rasheed, DM (IT). iv. Sh. P.K. Singh, Ext. Officer v. Sh. Nazir, Computer Asst. vi. Sh. E.P.Zakiruddin, H/T.
		G. Movement of Polled EVMs from Strong Room to Counting Centre.	i. Sh. Govind Lall, TSD ii. Sh. Casper James, TPB. iii. Sh. V.Mohammed, TFG
		H. Arrangement of Refreshment for all persons.	I. Sh. M.Kishore, Sr. Invest. II. Sh. Jose K. John, S&D III. Sh. Bishnu Halder, Computer. IV. Sh. Subir, LGC
13	Sh. Subhash Chandra, Asst. Commissioner (HQ)/ARO	A. Issue of Photo ID Cards to Election Duty Personnel/ Counting Agents of Contesting Candidates.	i. Sh. Abdul Rasheed, DM (IT) ii. Sh. Abdul Salam, AD (Fy). iii. Sh. Iqlak Ali, AM (IT) iv. Sh. Anwar Baksh, HC
		B. Misc works related to election	Sh. Ajith Kumar , HC Sh. Yathesht Srivastav, RI Sh. Niloy Roy, Patwari
14	Sh. Ram Chander, AE (P BMC) with his Staff.	A. Assessment of Vehicles, Boats & Transport Arrangements	Team shall be identified by the Nodal Officer.
15	Shri A. James, OSD (IT)*	A. Establishment of IT Cell for i. Online Interface With ECI and various e-Reports ii. Updation of Websites iii. Identification of Shadow areas	i. Sh. Sukhvinder Singh, Lecturer. BRAIT ii. Sh. Shanker, DIO,NIC iii. Sh. Iqlak Ali , AM(IT)
		B. All other IT related matters	
16	SDMs of the concerned Sub-Division	Law & Order Arrangements.	Staff to be identified by Nodal Officer

Sector Officers were also appointed by the respective DEOs. Altogether 59 Sector Officers were engaged during GE 2014:

District wise breakup is as follows:

1. South Andaman-24 + reserve 04 (Port Blair-02, Ferrargunj -01, Little Andaman-01)
2. North & Middle Andaman-21 + reserve 03 (Rangat-01, Mayabunder-01, Diglipur-01)
3. Nicobar-11 + reserve 03 (Carnic-01, Nancowry-01, Campbell Bay-01)

In order to co-ordinate various Elections related activities, meetings with all Nodal Officer were held on every day at 05.00 PM in the Conference Hall of Returning Officer/Deputy Commissioner, South Andaman Office.

